



Lone Working Policy

Bright Eyes are committed to children's welfare and safety including maintaining OFSTED ratios and safeguarding children. Employees are safeguarded by lone working risk assessments and policies. Employees are trained in safe lone working practices and are monitored by managers.

Lone building working is defined as one practitioner with children on their own in the building. Lone building working is not permitted under any circumstance due to safeguarding requirements.

Lone room working is defined as one practitioner with a group of children in ratio within a room with other staff members in the building to support if needed. Practitioners may work in the rooms on their own with children within ratio provided they hold the following.

- Full DBS check
- A valid Paediatric first aid qualification
- A valid level 3 or above safeguarding qualification
- Are 18 years of age or over

Practitioners and managers are in contact with each other via telephones to ensure they can call for assistance if needed.

All rooms are fully equipped with a first aid kit and children's belonging are left in the room when practitioners need to lone room work. Practitioners are not able to lone room work in the following incidences.

- The practitioner has a medical condition that may inhibit their ability to lone work
- The parent has expressed in the child's registration form that they do not wish for their child to be left in sole care of one key worker

Reviewed 28th September 2023

Signed By Manager

